**Minutes**

**Northwest Minnesota Arts Council**

**August 26, 2021 Board Meeting at Warroad Library**

Members Present: Katya Zepeda, Briana Ingraham, Chris Lane, Therese Jacobson, Deb Alexander, and Emily Kuzel.

Members Absent: Jaimie Snowdon, Paul Burnett, and Kate Mulvey.

Staff Present:  Mara Hanel.

Call to Order:  Treasurer Lane called the meeting to order at 2:08.

Hanel reviewed the open meeting procedure, the mission and vision of the Arts Council and the conflict of interest procedure.

Minutes: Motion by Alexander/Kuzel to approve the June 24, 2021 minutes.  Motion carried unanimously.

Financial and Administrative:

Motion by Jacobson/Ruud to approve the payment of the bills.  Motion carried unanimously.

Motion by Ingraham/Kuzel to approve hiring Brady Martz at $5,900.00 for our FY 2021 audit and 2020 IRS 990 and Minnesota Charitable Annual Report. Motion carried unanimously.

Motion by Kuzel/Jacobson to approve the Statement of Activity by Class for FY 2021, deferred revenue, and the FY 2022 budget. Motion carried unanimously.

Motion by Ingraham/Lane to approve $3,000 upper limit for Arts Legacy Residency grants. Motion carried unanimously.

Grant Applications: Motion by Ingraham/Jacobson to deem all applications eligible for funding. Motion carried unanimously.

Motion by Kuzel/Jacobson to approve the grant recommendations as listed.

Motion carried unanimously.

1. Arts Grants – Action

* Arts Legacy ACHFAAA funds:
  + ACHF 2201: Malung Township $2,400
  + ACHF 2202: Tri-County School $4,760
  + ACHF 2203: Roseau School $4,200
  + ACHF 2204: Fosston Library & Arts Assoc $6,000
* Arts Legacy ACHFAE funds:
  + ACHFSD 2201: Stephen/Argyle School $2,700
  + ACHFSD 2202: Red Lake County Central School $3,000
  + ACHFSD 2203: Roseau School $2,500
  + ACHFSD 2204: Tri-County School $2,500
* SAA funds:
  + LRAD 2201: City of Roseau $2,625
* McKnight Funds:
  + QTA 2201: Barbara Johnson, Fosston $350
  + QTA 2202: Heidi Danos, Fosston $500
  + QTA 2203: Bert Foster, Thief River Falls $500
  + QTA 2204: Nancy Vraa, Red Lake Falls $480

Updates from contract staff on Showcase, Training, Promotion

* Showcase
  + Gallery at NCTC in Thief River Falls
    - Elemental: Earth, Water, Air, Fire featuring Zach Rowatt in August and September 2021
    - Brandon LaPlante/Debbie Aune Oct and Nov 2021 (Note: canceled so exhibit artists within the current booklet.)
  + NW MN Art Exhibit: August 12-26, 2021 Warroad
    - Middle River 2022; Red Lake Falls 2023
* Trainings:
  + Tending the Creative Soul series with Trey facilitating
  + Teaching Artist Roster late September/October with Jane Anderson facilitating. Six participants with three from our region minimum. Artists within 60 miles are eligible.
* Promotion
  + Website revamp in Squarespace: Arts in Digital Spaces consultant help from DeveloPlay for up to $3,000.00.
  + Pioneer 90.1 adding spoken word/poetry readings
* Grant Deadlines update

Arts Council Director Report:

* Our office space will remain at Westbridge
* Forum of Regional Arts Council’s is looking for new staff.
* Minnesota State Arts Board is completing our January 2021 reconciliation. Zepeda discussed her participation in the MSAB July 12, 2021 meeting between their board and RAC Chairman. MSAB Board Chairman is now Philip McKenzie from Thief River Falls.
* Minnesota Citizens for the Arts Exec Director Sarah Fossen site visit at our gallery in Thief River Falls on September 2, 2021.
* Next full Arts Council board meeting November 23, 2021 at 5:00 in Warren and virtually.

Adjournment

There being no other business, the meeting adjourned with a motion by Ingraham/Kuzel at 3:26 p.m. Members then attended the Artist Reception.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mara Hanel

Arts Council Director